

JISPB

Notes on conversation with Lieutenant Ullman, 25 April 1946.

(a) Present personnel of the Joint Topographical Sub-Committee are as follows:

Colonel S. P. Poole - G-2 - Chairman  
Lt. Colonel W. J. Piper - ONI  
Colonel Matthews - OCE  
Colonel Shephard - A-2  
Lieutenant Ullman - State

*Capt. [illegible] (Army) Sec'y.*  
(b) Present personnel of the JISPB are as follows:

Lieutenant Ullman - State  
Colonel S. P. Poole - G-2  
Lt. Colonel W. J. Piper - ONI  
Captain Vogler - OCE  
Lt. Colonel Atkinson - A-2

(c) Attached lists show staff personnel of JISPB and indicate from which agency supplied and to which function assigned.

The present total is twenty-two (22) and it is considered that there should be at least twenty-seven (27) to carry out the present functions and schedule. There is not much likelihood of additional personnel being supplied by the member agencies.

(d) The present schedule of publications is shown on the attached list dated 23 April 1946. It is believed that the full-schedule studies, listed A to D inclusive, can be accomplished, but it is considered improbable that the requested partial studies shown on the lower half of the page can be accomplished without additional personnel. The chapters listed for these partial studies involve more than half of the work of a full-scale JANIS.

(e) Budget - Personnel are paid by the agencies concerned. Space is supplied by the Army. Supplies are requisitioned. The printing bill is allocated to the five member agencies in proportion to the number of copies required. During the war the printing bill approximated \$300,000, but the number of copies now required is so reduced that Lieutenant Ullman believes the cost would be in the neighborhood of \$100,000.

JCS Declassification/Release Instructions on File

DOCUMENT NO. 19  
NO CHANGE IN CLASS. ☐  
☒ RECLASSIFIED  
CLASS. CHANGED TO: TS S C  
NEXT REVIEW DATE: \_\_\_\_\_  
AUTH: RM 7C-2  
30 JUL 1980  
DATE: \_\_\_\_\_ REVIEWER: 018648

- 2 -

(f) Dissemination - The most recent figures for current dissemination are as follows:

Navy	325
Army Air Forces	250
Engineers	250
G-2	240
State	150

(g) General - The personnel supplied by the State Department are a part of a section stemming from the ~~Special~~ Assistant to the Secretary of State and not a part of either "Research and Analysis" or "Collection and Dissemination".

An organizational chart is in the process of preparation and copies will be supplied us.

JISPB PERSONNEL BY AGENCY 31 DECEMBER 1945

*as revised  
25 April 46*

<u>Name</u>	<u>Rank or Grade</u>	<u>Position</u>
<u>G-2</u>		
Jacques A. Cunningham	Captain	Administrative Officer
Louise T. Welton	SP-7	Draftsman
Anne H. Lowe	P-2	Editorial Assistant
Ruth M. Yeager	CAF-4	File Clerk

<u>Name</u>	<u>Rank or Grade</u>	<u>Position</u>
<u>A-2</u>		
Herbert H. Rasche	Major	Editor
Lyman D. Lynn	Major	Editor
Alice V. Keener	CAF-3	Map Clerk
<del>Cleo R. Renteria</del>	<del>CAF-3</del>	<del>Typist</del>
Dorothy Kane	CAF-5	Proof-reader

<u>Name</u>	<u>Rank or Grade</u>	<u>Position</u>
<u>IRIS, State</u>		
Edward L. Ullman	Lieut. (USNR)	Board Secretary
Peveril Meigs	P-6	Editor-in-Chief
C. F. Stewart Sharpe	P-5	Editor
Margaret Mace	P-5	Chief Cartographer
Dorothy Comstock	SP-7	Asst. Cartographer
Carlene Glenn	CAF-5	Chief Clerk

<u>Name</u>	<u>Rank or Grade</u>	<u>Position</u>
<u>OCE (AMS)</u>		
Kathleen M. Levin	CAF-5	Draftsman
George Robertson	Part time	Map Procurement
<i>Porterfield H</i>	<i>R-4</i>	<i>Editor</i>
<u>ONI</u>		
<i>Ham Bunkland</i>	<i>P-5</i>	<i>Editor</i>
<del>Ralph Whitney</del>	<del>Lt. Cmdr. (USNR)</del>	<del>Photographs</del>
Louis Quam	Lt. (USNR)	Editor & Plans
Betty MacMillan	Lt. (J.G.)	Assistant Editor
Ann F. Cooper	CAF-6	Editorial Clerk
Bernice O'Grady	P-2	Editorial Assistant

PERSONNEL ROSTER AND FUNCTIONS, JISPB 31 DECEMBER 1945as revised  
25 Apr 46

<u>Name and Grade</u>	<u>Function</u>
1. Edward L. Ullman, State	Secretary
<u>Editorial</u>	
2. Peveril Meigs P-6, State	Editor-in-Chief
Meigs	Ch.I Brief
3. Herbert Rasche, Major, A-2	2 Military Geography
Vacancy	3 Oceanography
4. Stewart Sharpe P-5, State	4 Coasts
5. Louis Quam, Lt., USNR, ONI	5 Climate
Vacancy <i>Herbert Rasche P-5 ONI</i>	6 Ports & Naval Facilities
Vacancy	7 Transportation & Telecommunications
Vacancy	8 Cities and Towns
6. Lyman Lynn, Major, A-2	9 Resources & Trade
Vacancy	10 People & Government
7. Betty MacMillan P-2, ONI	11 Health & Sanitation
<i>Porterfield OCF P-5</i>	12 Defenses (?)
Lynn	13 Air Facilities
Vacancy	14 Gazetteer & Map Appraisal
Vacancy	Planning (Base Maps etc.)
MacMillan	Geographic Names liaison
8. Anne Lowe P-2, G-2	Ed. Asst. - Bibliography
9. Bernice O'Grady P-2, ONI	Ed. Asst. & Proof reading
10. Ann Cooper CAP-6, ONI	Editorial Chief Clerk and layout for offset
<u>Graphic</u>	
11. Margaret Hase P-5, State	Chief Cartographer
12. Dorothy Comstock SP-7, State	Asst. Cartographer
13. <del>Ralph Whitney, Lt. Cmdr. ONI</del>	<del>Photographs</del>
14. Louise Melton, SP-7, G-2	Draftsman
15. Kathleen Levin CAP-5, OCH(AMS)	Draftsman
16. Alice Keener CAP-3, A-2	Map Clerk
OCH (AMS)	
17. George Robertson P-5	Map Procurement

Production

MacMillan (part time from editorial) Make up for printer

18. Dorothy Kane GAF-5, A-2 Proof reader  
O'Grady (part time from editorial) Proof reader

Administration and Secretariat

19. Jacques Cunningham, Capt., G-2 Administrative Officer  
20. Carlene Glenn GAF-5, State Chief Clerk  
21. Ruth Yeager GAF-4, G-2 File Clerk  
22. Cleo Renteria GAF-3, A-2 Typist

Vacancies

Four technical editors of P-5 grade to direct work on following chapters:

- 3 Oceanography
- 6 Ports and Naval Facilities
- 7 Transportation and Telecommunications
- 8 Cities and Towns
- 10 People and Government

One P-5 Geographer to direct preparation of source lists and bibliography of Topographic intelligence studies.

One of the editors could be shifted to direct preparation of Resources and Trade chapter. One P-2 editor now assigned could be dispensed with if the four P-5 editors are obtained. Likewise the Map procurement officer could be released.

Above figures are minimum and are based on assumption that typing for reproduction will not be done here; more may be needed as work increases.

23 April 1946

JANIS PRIORITY LIST

A. To 1 July 1946

European USSR  
Central China  
Argentina

B. To 1 January 1946

Caucasus Region, USSR  
Iceland

STATINTL

C. To 1 July 1947

Trans Ural USSR

STATINTL

Egypt

D. To 1 January 1948

Soviet Central Asia  
Northeastern Siberia  
Continental United States

In addition, partial JANIS covering the following chapters have been requested:

- |                               |   |
|-------------------------------|---|
| 1. Brief                      | 7. Transportation   |
| 2. Military Geography         | 9. Resources & Trade (omit agriculture, food, electric power) |
| 4. Coasts and Landing Beaches | 12. Defenses  |
| 5. Climate & Weather          | 14. Air Facilities  |
| 6. Ports and Shipping         |   |

These should cover, at the rate of approximately 6 per year, the following areas:

STATINTL

Libya  
Cyprus

Greenland  
Bear and Jan Mayen Islands  
Spitzbergen Archipelago  
Anglo-Egyptian Sudan  
Iran  
Syria

Palestine and Trans-Jordan  
Iraq  
Greece  
Chile  
Paraguay  
Uruguay  
Southern Brazil  
Northeast Brazil  
Central Brazil